

Terms and conditions of the call

Research grant from the University of Andorra for sociolinguistic studies on the Portuguese language and culture.

In accordance with the principles of academic, scientific, managerial, administrative and financial autonomy of the University of Andorra, contained in article 3 of Law 15/2018, of July 18, of the University of Andorra (BOPA no. 44, of 7/18/2018) and article 1.2 of the Statutes of the University of Andorra (BOPA no. 26 of 3/13/2019), this grant aims to support research and dissemination activities in the year 2023, as agreed upon between the Research Group on Languages (GREL) and the Camões Institute within the framework of the Camões Chair.

Call for applications:

The call for grant applications has been approved by the Academic Board of the University of Andorra on April 7, 2025, upon the recommendation of the Research Group on Languages. The call will be published nationally and internationally, with a preference for national applicants, in accordance with the rules set forth in this announcement.

The grant is intended for research staff focusing on topics related to the sociolinguistic field of Portuguese in the context of Andorra, Portuguese culture, and language. The grant will be awarded based on the principles of publicity, competition, and objectivity.

Submission of applications:

The submission of applications must be made via email, attaching all the required documentation, to grel@uda.ad.

The documentation to be attached is as follows:

- a. Copy of the passport or identity document.
- b. Cover letter of indicating the contact details (email, telephone, postal address).
- c. Curriculum vitae.

- d. Summary of the research project limited to 5 pages, containing at least the following sections: objectives, methodology, planning, expected results and interest of the project for Andorra and/or for the University of Andorra.
- e. Affidavit stating that the candidate has no debts to any public administration.

The University of Andorra may request, at any time, the original of the documents provided, to verify their authenticity.

Submission deadline: until 1:00 p.m. on June 2, 2025.

Description of the grant:

The grant aims to facilitate research within the framework of the Camões Chair at the University of Andorra, focusing on topics related to the sociolinguistic field of Portuguese in the context of Andorra. The research will be conducted under the supervision of the Research Group on Languages (GREL by its name in Catalan) at the University of Andorra.

Research period:

The grant will be awarded for a maximum duration of one year, starting from July 1, 2025, and ending on June 30, 2026. The research can be conducted in person or online, depending on the approach of the research project, with minimum attendance requirements for work meetings outlined in the "Obligations of the selected person" section.

Requirements:

- a) Hold a doctoral degree or be actively pursuing a doctorate.
- b) Possess demonstrable experience in research.
- c) Be affiliated with a university or institution engaged in research activities.

It will be valued:

- The alignment of the proposed research with the research focus areas of the GREL.
- The feasibility of conducting the research within the proposed time frame.

- Relevant research experience in the field of sociolinguistics.

Obligations of the selected researcher:

- Attend a minimum of three meetings with the GREL with the aim of (1) defining the work plan by October 1, 2025, (2) reporting on the progress of the research by March 3, 2026 and (3) submitting the final report by June 16, 2026 (the report will also include the proposal of a scientific publication, validated by the GREL).
- Inform and validate by the GREL any change that may affect the achievement of the goals of the research project.
- Publish at least, a scientific paper derived from the research work, co-authored by the GREL.
- Arrange and cover all necessary travel and expenses for attending meetings with GREL, if applicable.
- Acknowledge the grant received from UdA in any publications or dissemination resulting from the grant, using the following format: "(Name and surname of the grant recipient) acknowledges the research grant received from the University of Andorra, AD03 - UdA-2025/2026."
- Participate in meetings, conferences and other relevant activities organised by the UdA, as deemed appropriate by the GREL for the purpose of the common research. This includes the annual research seminar held at the beginning of July, in order to present the research activities conducted under the grant.
- Make an official presentation of the research results during the month of June 2026.
- Consent the dissemination of the research, abstracts of scientific publications and other related documents.

Work topics:

The research must be related to Portuguese language and culture from a sociolinguistic approach in the Andorran context. Among the topics proposed by the candidates, those related to the following GREL lines will be favourably valued:

- Portuguese language in Andorra from a sociolinguistic perspective.
- Relations between Andorra and Portugal in the educational, cultural, linguistic and social fields.

Endowment and payment:

The amount of the grant is €10,000.

The payment of this amount will be made in three phases, starting from the beginning of the research project until the end of the agreed period. In order to make the payment for each phase, the selected researcher must demonstrate that the following three expected results are achieved:

- Phase 1 (before October 1, 2025): 20% of the amount of the grant, at the time of presenting the research work plan and being validated by the GREL.
- Phase 2 (before March 3, 2026): 40% of the amount of the grant, in the presentation of the progress of the research halfway through the period of the work plan, specifying all the tasks carried out and those pending to be carried out until the final phase.
- Phase 3 (before June 16, 2026): 40% of the amount of the grant, once the final report has been presented (which will include a scientific communication proposal validated by the GREL) and the project has been publicly presented.

In the event that the grant recipient fails to meet any of the stipulated conditions outlined in these regulations, the entire grant amount shall be subject to reimbursement. The amount of this grant is exempt from Personal Income Tax (article 1 of the Regulation implementing Law 5/2014, of 24 April, on Personal Income Tax).

Selection process:

Once the deadline for submitting application has ended, the selection process will be as follows:

- Week of June 2, 2025: Evaluation and selection of applications that meet all the requirements by the GREL. The result will be communicated to all candidates.
- Week of June 16 and 23, 2025: The GREL holds interviews with the finalists in order to complete the information presented in the application and informs about the selected researcher through the communication means of the Uda.

Priority will be given to national candidates. In the event that the selection process of national applications is null and void, international applications will be evaluated by the same process and selection criteria as the national ones.

Incompatibility:

The grant is incompatible with any other type of aid granted for the same purpose, whether it comes from public or private entities, national or international, with the exception of aid that may be received for travel, accommodation, short research mobility stays or attendance at conferences or scientific meetings.

In any case, beneficiaries are subject to the provisions of the Regulations on the procedure for granting and controlling subsidies and public transfers (BOPA no. 38 of 19 July 2000).

Selection committee:

The selection committee will consist of 3 members (2 members of the GREL and 1 member of the Camões Instituto da Cooperação e da Língua), and will decide according to the principles of equality, merit, capacity and suitability.

Selection criteria:

The selection committee will assess applications according to the following criteria:

- Merits (40 points). The curriculum vitae of the candidate and any aspect that accredits the abilities of the candidate to develop the research work will be taken into account, as well as the fit and viability of the proposed research project.
- Interview with the selection committee (60 points). In the interview, the candidate must defend their candidacy.

- To pass the selection process, the candidate must obtain a minimum score of 50 points.

The grant will be awarded to the candidate who obtains the best score in the selection process.

The call will be declared void in the event that none of the candidates passes the selection process.

All the candidates who have taken part in the selection process will be informed of the result.

Contract:

Thirty days after the award of the grant, the selected researcher must sign a contract with the University of Andorra that will set out the obligations of both parties in accordance with the rules of the call. If the selected researcher does not sign the contract within this period, it is understood that it is an implicit renunciation of the grant.

Termination of the grant:

The University of Andorra, at any time, can conduct periodic evaluation of the activities carried out by the grant recipient. In the event that the beneficiary of the grant fails to comply with the obligations established in these rules, the grant will be rescinded and revoked. Failure to comply with any of the conditions specified in these rules by the beneficiary of the grant will result in the reimbursement of the entire grant.

This grant can be terminated for the following reasons:

1. End of duration.
2. Failure to comply with the obligations of the selected researcher for the grant.
3. Unexpected impossibility, legal or material, to fulfil the obligations.
4. Existence of incompatibilities.
5. Mutual agreement between the parties.
6. Other legally established causes.

In the event that the selected researcher does not fulfil the obligations indicated, abandons or fails to complete the work associated with this grant, maintains any of the incompatibilities indicated in these rules, or in the case of unforeseen impossibility, legal or material, and in case of falsehood or deception, the UdA immediately suspends the payment of the grant, and initiates the resolution procedure, with hearing of the interested party; and claim for the refund of the sums paid.

Personal data protection:

In accordance with personal data protection regulations, candidates who sign these regulations and agree to participate in the grant award process are informed that their personal data will be processed in accordance with the provisions of the regulations. The University of Andorra will process the personal data provided in order to include the candidate in this selection process, which is carried out based on the execution of these regulations, to which the candidate submits their application for this grant.

Furthermore, the University of Andorra informs interested parties that to exercise their rights of access, rectification, erasure, and objection to their personal data, they must submit a written and duly signed communication to the email address dpd@uda.ad.

If an interested party believes that their rights have not been fully respected, they may file a complaint with the national supervisory authority, which in the case of Andorra is the Data Protection Agency of Andorra (apda@apda.ad).

In accordance with the provisions of article 124 of the revised text of the Administration Code, of March 29, 1989, published by Legislative Decree of July 3, 2019, an administrative appeal may be lodged against the specifications before the University Council of the University of Andorra within one month of the presentation of the candidacy by the interested party. In accordance with articles 50 and 129 of the Administration Code, the filing of an appeal shall not suspend the execution of the challenged act.